

SFF Competitions Regulations

Championship

Season 2025/2026



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Preamble

The Seychelles Football Federation shall organise the second-tier men's senior league competition, known as the SFF Championship, every season. The regular season shall begin in August of a year and end in May of the following year. The 2025/26 season will commence on the 26th of August 2025 and end on the 29th of May 2026. The SFF Championship is open to all registered Club members who have qualified or been promoted sportingly to participate in the Competition.

All matches will be played in accordance with the Competition and SFF regulations, SFF Disciplinary Code, and the updated Laws of the game decided by IFAB and promulgated by FIFA. The SFF Championship winner will automatically qualify for the SFF Premier League.

Amended clauses in this regulation supersede the referenced clauses in the SFF Regulations.

Chapter 1

Forms and Organisation of the SFF Championship Matches

Article 1

1. The SFF Competition Department shall organise the SFF Championship every year. This League is the second-tier league, followed by the men's senior third-tier SFF League 1, which the SFF organises. The men's senior top-tier is the SFF Premier League.
2. SFF reserves the right to add the sponsor's name to the denomination. The 2025/26 season shall be referred to as the SFF Championship, or simply the Championship, and this designation shall be reflected in all published documents henceforth.

Article 2

1. The SFF Premier League is open for all Clubs that have qualified sportingly to register players, exclusively male Seychellois from fifteen (15) years in the year of registration, and non-Seychellois eighteen and above (upon registration in FIFA Connect) Those who have received an ITC and a work permit as a footballer, as well as other foreigners with work permits, a dependent permit, or a residential permit. All foreign players must follow the registration procedures provided for in the "SFF Regulations Registration Requirements Matrix" documents. Players must be registered on the FIFA Connect system.
2. Foreign youth players will have to be certified by FIFA under the provisions in the RSTP for the transfer of minors.
3. Each registered Club shall have none of its officials. (except Physiotherapists) or players involved with other clubs in this league or other leagues mentioned above participating in the same Competition.

Chapter 2

Trophy

Article 3

- The trophy presented by the SFF on behalf of the sponsors becomes the property of the winning Club.
- Each player and team official of the team winning the league shall receive:
35 Gold Medals.
- Each player and team officials of the team in 2nd place shall receive:
35 silver Medals.
- A fair-play trophy shall be awarded to the team that has demonstrated the best sporting spirit and fair play during the Competition in conformity with the SFF regulations.

Chapter 3

Competition Department

The Competition Department of the Seychelles Football Federation is entrusted with the implementation of the rules governing the Competition and the organisation of the Competition in all its rounds:

Article 4

1. Ensuring all sanctions stipulated in the present regulation as per SFF Catalogue of Sanctions and **SFF Disciplinary Code** are applied.
2. Collate and file all referees and Match Commissioners' reports and forward cases to the Disciplinary and Appeals Committee when necessary.
3. Apply predetermined disciplinary sanctions stipulated in the SFF Disciplinary Code.
4. Taking decisions in cases of Force Majeure.
5. Designating Match Commissioners and ensuring reports are submitted in Football Competition Management System (FCMS).
6. Liaise with the Referees Coordinator in the appointment of referees in FIFA Connect and Football Competition Management System (FCMS).
7. Manage FIFA Connect and FCMS.
8. Validate Match Reports with both teams.
9. Fixtures for the season must be published 28 days before the first match of the season (President's Cup).

Chapter 4

League Committee (Ad-Hoc)

The League Committee shall advise the Executive Committee, and the Competition Department shall submit all required competition documents to the League Committee.

Article 5

1. The Competition Department shall present any changes to the Competition Format to the League Committee before sending it to the Executive Committee for approval.

Chapter 5

Club Registration

Article 6

1. All clubs participating in the SFF Championship must have renewed its membership application as stipulated in the SFF regulations.
2. Clubs whose application is not accepted will not participate in the competition.
3. A Competition Enrolment fee of Sr 300 shall be paid once a club registration has been accepted.
4. Clubs must register their minimum number of players before the deadline for engagement (usually 15 days after the current season officially ends) in the SFF Championship competition. A Club should maintain the player's minimum quota at all times during the competition.

FIFA Connect

Article 7

Procedures for Club Registration

Seeking membership to form a new club is covered by different regulations. This section covers only clubs already members of the SFF and actively participating in competitions (participated last season).

The required documents to be uploaded to FIFA Connect are:

1. Declaration of Registration for the coming season before the deadline for engagement.
2. List of Office Bearers for the coming season before the deadline for engagement. Clubs must include FIFA Connect/FCMS administrator and CLOP officer in the list of office bearers.
3. Declaration of Compliance for the coming season before the deadline for engagement.
4. Evidence (high-definition colour scanned copy of receipt) of Payment of Club Registration fee (referenced in Article 6(1)).
5. Evidence (high-definition colour scanned copy of receipt) of Payment of Competition Enrolment fee (referenced in Article 6(3)).
6. Registration of Association (from registrar).

7. Letter of good standing (as proof of having submitted audited accounts to the registrar) for the last fiscal year (from the registrar) (for the coming season before the deadline for engagement). The future fiscal year (for associations as clubs are) will correlate with football seasons.
8. Club constitution (whenever there is a change, must inform SFF within 72 hours). The scan must be of high quality as per guidelines.
9. Registered Club logo (in colour, high-definition (minimum 1200 pixel by 1200 pixel), accepted format defined by Connect, and whenever there is a change, must inform SFF within 72 hours)
10. Colour photos of the club's home and away kits and any other kits. Any change made during the season must be approved by SFF.
11. The Clubs must ensure enough funds are in their FIFA Connect Club Wallet to be deducted automatically during registration in FIFA Connect.
12. All deadline dates intrinsically mean 11:59:59pm of that day, unless otherwise explicitly indicated.
13. SFF reserves the right to reject documents of unacceptable quality (refer to the FIFA Connect Document Scanning Guidelines and Checklist).
14. Late submissions will incur lateness fees as per the SFF Catalogue of Sanctions
15. The date of acceptance is when SFF receives a document of acceptable quality, which it can and will approve. It is not the date the document was received.
16. The SFF will inform Clubs of unacceptable quality documents within 72 hours. Therefore, clubs risk late fees if they do not submit documents of high quality in good time.
17. For all intents and purposes, the date of SFF approval (in FIFA Connect) will be used to calculate compensation and any other matters, unless otherwise explicitly indicated. This is the same date used in FIFA Connect Player Passport.
18. Clubs must ensure they do not register more players than the quota permitted for each competition. If there are more players than permitted, SFF reserves the right to de-register players
19. Clubs must negotiate transfers offline (outside of FIFA Connect) and obtain signed Transfer Registration forms from all relevant parties before initiating the request on FIFA Connect
20. Transferee club rejecting a transfer request after the Transfer Registration form and other required documents have been signed may be fined as per the SFF Catalogue of Sanctions
21. For Transfer Registrations pending longer than one (1) week, SFF shall notify the Transferee club to accept the transfer request. The Transferee Club will have two (2) working days to accept the transfer request; otherwise, SFF Competition Department will force acceptance of the transfer request (on behalf of the Transferee Club). This may result in a fine for the Transferee Club as per the SFF Catalogue of Sanctions
22. SFF Competition Department may not accept financial agreements and/or contracts whose effective date is older than two (2) weeks from the date of

registration submission in FIFA Connect, except for professional players' contracts undergoing attestation by the Ministry of Employment.

23. A club can change the status of an active player (e.g. from Amateur to Professional) at any time. The club must submit a "Player Status Change" form to the SFF Competition Department for consideration. The player status change specifically from Professional to Amateur or Amateur with Contract must adhere to SFF RSTP regulations

Chapter 6

Registration Period

Article 8

Players may only be registered during one of the two registration periods fixed by the SFF. Exceptions to this rule are:

1. A professional player whose contract has expired prior to the end of the registration period may be registered outside that registration period, and Associations authorised to register such professionals, provided due consideration is given to the sporting integrity of the relevant competition. Where a contract has been terminated with just cause, FIFA may take provisional measures to avoid abuse, subject to Article 22 as defined by FIFA Regulations on the Status and Transfer of Players.
2. A maximum of **one (1) emergency outfield or Goalkeeper player** registration (not non-Seychellois) between the end of the first registration period and the start of the Second Registration Period.
3. A maximum of one (1) emergency goalkeeper registration (Not non-Seychellois) after the end of the Second Registration Period.
4. Registration periods will be enforced via FIFA Connect. Clubs will not be able to perform registrations outside of the period.
5. **The First registration period begins on the 5th of June 2025 and ends on the 27th of August 2025.**
6. **The second registration period begins on the 8th of January 2026 and ends on the 4th of February 2026.**
7. A club will be permitted up to five (5) transfers of players joining and five (5) players leaving the club during the second registration period.
8. A club will be permitted up to a combined 5 (new and renewal) registrations.
9. A club must have only four (4) foreign players registered at any one time.

Player / Coach Registration /Transfers / Loans of Professional Players

Article 9

1. **Notwithstanding Article 8, all player registration, transfers and loans must be done in the two registration periods provided for in the SFF regulations.**

2. Procedures for registering and transferring Seychellois, non-Seychellois and minors shall be done according to the provisions stipulated in the SFF regulations and requirements for each category are annexed in the “SFF Regulations Registrations Requirements Matrix” documents.
3. All registrations, transfers and loans must be done on FIFA Connect and FCMS.
4. There will be a rollover every year at the end of the season, and all active players will revert to passive status. Clubs will be required to change the status of their registered players to active again during the Registration periods.
5. Players not made active before the end of the first registration period will become free agents
6. Seychellois players must be turning 15 during the year of registration. Non-Seychelles players must be at least 18 years old at the time of registration.
7. A Club rejecting a transfer request without a valid reason, such as the player having a contract, therefore registered under professional or amateur under contract status in FIFA Connect, will result in a forceful transfer by the SFF, followed by a 10% fine of the due compensation amount.
8. A Club is permitted to have only one (1) Foreign coach (where the club employs the coach) at any one time during a season. The foreign coach must have an “A” CAF license.
9. Four (4) foreign players can be fielded at any one time during a match.

Article 10

Foreign players

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1. Foreign players must have a valid International Transfer Certificate (ITC), and must be either:
 - a. A professional player with a football GOP or,
 - b. An amateur player with non-football GOP with a valid workplace release letter.
 - c. A player who has been issued a Dependant Permit with an authorisation letter presented by the individual to whom the player is dependant.
2. The following conditions shall apply to Clubs wishing to register foreign players who are registered in a country outside of Seychelles:
 - a. The Club shall request a release letter from the club the player belongs to.
 - b. The Club shall apply for the employment form and have it signed, stamped, and approved by both the SFF Competition Department and the National Sports Council (NSC).
 - c. The Club shall attach all required documents, including the Medical Report and Police Character Certificate for the request of a Gainful Occupational Permit (GOP) from the Ministry of Employment.

- d. Upon receipt of the GOP, the Club/team shall request the Clearance Certificate from NSC.
 - e. Once the Clearance Certificate has been received, the Club/team shall apply through the SFF for the International Transfer Certificate (ITC) for the player. To facilitate the process, the Club must provide relevant documents, including the player's signed contract and passport.
3. The following shall apply for domestic transfers of foreign players:
 - a. The Club shall request a release letter from the club the player is actively registered with.
 - b. The Club shall apply for the employment form and have it signed, stamped, and approved by both the SFF Competition Department and the National Sports Council (NSC).
 - c. The Club shall attach all required documents, including the Medical Report and Police Character Certificate for the request of a Gainful Occupational Permit (GOP) from the Ministry of Employment.
 - d. Upon receipt of the GOP, the Club shall request the Clearance Certificate from NSC.
4. A maximum of four (4) foreign players can be registered per team at any one time. A club may change all four (4) foreign players in the registration period, provided it does not go above the maximum quota of four (4).
5. Under no circumstances shall a club have more than four (4) registered foreign players at any one time, save in cases where a foreign player succumbs to an injury or medical condition and is certified to become disabled for more than 6 months. In such cases, the Club shall be allowed to register a new foreign player whilst retaining the injured player on the list of long-term injuries, provided the contract is valid.
6. The replacement player from (2) may register any time outside the registration period if the following conditions are met:
 - a. There are more than 3 months to go before the last league match of that club.
 - b. The replacement player must have an ITC held by the SFF.
 - c. The player must not have been active with another SFF Member Club after the close of the last registration window.
7. The Club must provide certified medical reports/documents proving beyond doubt that the medical claim is valid. An "exit" meeting with the club and player must be held to confirm the status of matters.
8. A certified doctor (NSC) must endorse the medical report.

FIFA Connect

Article 10

1. Procedures for Player and Official Registration
Clubs have three types of stakeholders which can be registered. They are:
 - a. Club officials
 - b. Team officials
 - c. Players
2. Registrations of stakeholders must be performed in FIFA Connect. Refer to “SFF Regulations Registrations Requirements Matrix” for the exhaustive list of requirements for each of the following registration types:
 - a. New Registrations
 - b. Renewals
 - c. Transfers
 - d. Add Roles - is essentially the same as “New Registrations”, except for the need to request access to the details of stakeholders if the stakeholder is registered with another club.
3. To ensure the required quality of data, clubs must refer to:
 - a. FIFA Connect - Photo Guidelines
 - b. FIFA Connect - Player Registration Guidelines
 - c. FIFA Connect - Document Scanning Guidelines and Checklist
4. Clubs’ FIFA Connect Club Wallet will be deducted automatically when registrations are approved. The fees are below:

Name of Product (This is what will be shown at the payment stage)	Sport	Cost of Product in Local Currency	Payment	Age Level
Club Official	All	50	Compulsory	All
Team Official	All	50	Compulsory	All
Football Professional Player	All	150	Compulsory	All
Football Amateur Player	All	50	Compulsory	Adult
Football Amateur Player	All	25	Compulsory	Minor
Football Amateur Under Contract Player	All	75	Compulsory	All

The implementation of FIFA Connect Club Wallet will be effective from season 2026/2027.

Chapter 7

Fixtures and Format of the Competition

Article 11

1. The SFF shall organise the SFF Championship Competition, which may be branded with the sponsor's name.
2. The SFF Championship shall be a Double Round Robin league with all teams playing eighteen matches each.
3. The Competition Department shall publish the fixtures twenty-eight (28) days before the first match of the season (President's Cup).
4. Competition fixtures comprise:
 - a. Match number
 - b. Names of participating teams
 - c. The first team in the fixture is the home team, and the second is the away team
 - d. Match Venue
 - e. Kick-off time
 - f. Date and days fixed for every match
5. The matches shall be played exclusively in the order established by the Competition Department of the SFF.
6. The dates fixed for the various matches are final and cannot be changed except in case of force majeure recognised as such by the Competition Department or in case both teams have submitted a request and provided an alternative date 14 days in advance.
7. The competition is authorised to amend the fixtures at its own discretion in the best interest of football at least 7 days in advance of the amended date.
8. In case of a clash of dates between SFF Championship matches and other matches organised nationally on different stadiums or special occasions, priority shall be given to the SFF Premier League and SFF Cup matches.
9. No match or event should be organised in the stadium hosting a SFF Championship Competition match 2 hours before the scheduled kick-off time unless approved by the Competition Department.

Article 12

FIFA Connect, Teams and Digital ID

FIFA Connect is the online registration platform for players, referees and officials to obtain a permanent FIFA ID. Teams is the functionality to indicate for which team a

player is playing. Digital ID is a facility provided by FIFA Connect to verify that a player is registered and has been added to a team.

Football Competition Management System (FCMS)

FCMS is the online platform operated by the SFF to manage its competitions. Clubs and Match Officials contribute to the management of competitions and matches. They do so by performing specific actions, which are elaborated upon below.

Team Management

1. The club must add registered players and officials to the “Men's Senior Team” in FIFA Connect before adding the same players to the FCMS Players List. The Club must ensure the number of players listed at any one time under “Men's Senior Team” in FIFA Connect does not exceed the maximum number of players for the competition.
2. The club is responsible for ensuring that players and officials listed in “Men's Senior Team” in FIFA Connect are the same players and officials listed in FCMS Players List. Any changes the club makes to players and officials in the “Men's Senior Team” in FIFA Connect, the club must make the same changes in the FCMS Players List.
3. If procedures in (1) and (2) have not been applied. A player or official from the FCMS Matchsheet does not have a digital ID for the “Mens Senior Team” during verification, the player will not be permitted to play or stay in the technical area, and the official will not be permitted to remain in the technical area.
4. The maximum number of players per team specified in the relevant competition regulations must be respected.
5. The Club must input the jersey number and position of the player when adding to the FCMS Players List
6. If and when there are changes in the FCMS Players List, whether originating from changing player jersey numbers or changes in the “Men's Senior Team” from FIFA Connect, the Club must inform the Competition Department to approve the changes. The Competition Department reserves the right to reject the changes if the Club does not state clearly what is changing in the FCMS Players List (i.e. which players have been removed, which players have been added, and what jersey number is allocated to the new player). The preferred communication channels are WhatsApp and Email, followed by a phone call to an SFF Competition Department official. The Club's updated Players List must not exceed the maximum number of players for the competition.
7. SFF will submit, on behalf of the club, the registered kits as indicated in the photos in FIFA Connect.

Competitions

1. The SFF Competition Department is responsible for creating and managing competitions in FCMS. Each competition will have its own rules and regulations.
2. Breaches of these rules and regulations by clubs will be dealt with in accordance with the SFF Regulations and the disciplinary code.
3. It is the responsibility of clubs to remain within the quotas and rules & regulations set for the competition:

a)	Competition Format	
i)	League	Double Round Robin
ii)	League start date	26 August 2025
iii)	League end date	29 April 2026
iv)	Second Registration Period	08 January 2026 to 04 February 2026
v)	Number of teams	10 teams
vi)	Number of matches	90 matches
vii)	Automatic relegation places	Last place (10 th position), provided no team in the league has been disbanded in the season.
viii)	Play-off relegation places	Second-to-last (9 th position), provided that no more than two teams in the league have been disbanded (irrespective of their standings at the time of disbandment) during the season.
ix)	Play-off relegation format	Two (2) legged (aggregate score then penalties)
x)	Home team jersey rule	Must play in a registered home kit
xi)	Away team jersey rule	Must ensure the kit does not clash with the home team's registered home kit
xii)	Forfeiture	The club forfeiting the match loses three (3) nil, unless the margin of score is greater, in which case the score stands. Any cards issued during the match are upheld.
xiii)	Abandonment	The club responsible for abandonment loses the match two (2) nil, unless the margin of score is

		greater, in which case the score holds. Any cards issued during the game are upheld.
	Kick-off time	Official kick-off time may be adjusted by up to 30 minutes due to force majeure (Chapter 9 - Article 14 (2))
xiv)	Half-time timing	Minimum ten (10) minutes and Maximum fifteen (15) minutes
xv)	Half-time procedures	No player shall remain on the field of play or the substitute bench
xvi)	Maximum number of substitutions per team	Five (5) substitutions
xvii)	Maximum number of opportunities for substitutions per team	Three (3) opportunities, not including substitutes, done in half-time

b)	Disciplinary	
i)	Number of yellow cards for suspension	Five (5) yellow cards
ii)	Number of matches suspended for accumulation of five (5) yellow cards.	One (1) match
iii)	Number of matches suspended for a second yellow card in a match. The two yellow cards in the game are rescinded and replaced with a red card.	One (1) match
iv)	Number of matches suspended for direct red card suspension	Two (2) matches plus any additional disciplinary sanctions
v)	Disciplinary points given per yellow card	Two (2) points
vi)	Disciplinary points given per red card	Four (4) points
vii)	Number of disciplinary points for suspension	Sixteen (16) points
viii)	Number of matches suspended for disciplinary points suspension	One (1) match

ix)	A team accumulating more than eight (8) disciplinary points in a match will be fined as per the SFF Disciplinary Code.	As per the SFF Disciplinary Code
x)	A player accumulating 6 disciplinary points in a match will be fined as per the SFF Disciplinary Code.	As per the SFF Disciplinary Code

c)	Players List	
i)	Minimum number of players	Twenty (20) players
ii)	Maximum number of players	Thirty-five (35) players
iii)	Minimum age for player registration	Turning Fifteen (15) years old within the year of registration
iv)	Maximum number of foreign players in the Players List	Four (4) foreign players
v)	Maximum number of foreign players in Matchsheet	Four (4) foreign players
vi)	Maximum number of foreign players playing at the same time	Four (4) foreign players

d)	Matchsheet	
i)	Minimum number of players for match to begin or continue	Seven (7) players
ii)	Maximum number of outfield substitutes	Eight (8) players
iii)	Maximum number of goalkeeper substitutes	One (1) goalkeeper
iv)	Maximum number of players on the match sheet	Twenty (20) players
v)	Maximum number of (club & team) officials on the match sheet	Ten (10) officials

Match Procedures

1. Refer to “SFF Match Procedures” on club requirements annexed to this regulation.
2. Furthermore, in addition to using FIFA Connect and FCMS, clubs must adhere to any requirements attributed to the match day procedure mandated by SFF Department Competition after SFF giving 1 months’ notice.

Chapter 8

Article 13

The organisation of the SFF Championship

1. The League shall start on 26th August 2025.
2. League matches shall be played every week except in the week of SFF Cup matches or other competitions designated by the SFF Competition Department.
3. The Clubs shall play their home matches at the following venues:
 - **La Digue Sports Complex**
Home Teams – La Passe FC
 - **Stade Linité**
Home Teams – Anse Royale FC / Beau Vallon FC / Bel Ombre FC/ Bosco FC / Northern Dynamo FC / PLMS FC / Rovers FC / Tigers FC / Victoria City FC
4. The earliest time for a match to start is 2:00 pm, and the latest is 8:00 pm.
5. The venue, the day and the kick-off time of the match (Tuesday, Wednesday and Saturday) will be determined by the Competition Department and published in the fixtures or on other days as required in the best interest of the game.
6. For the matches played, the classification shall be established as follows:
 - Three (3) points for a winning match
 - One (1) point for a draw
 - Zero (0) point for a lost match

Tiebreaker

1. In case of equality of points between two teams or more, after all the league matches have been played or the match awarded because of forfeiture, the rankings of the teams shall be established according to the following criteria:
 - a. A greater number of points obtained only in the matches played between the concerned teams
 - b. Better goal difference only in matches played between the concerned teams
 - c. Most goals scored only in matches played between the concerned teams

- d. Better goal difference in all matches played in the league
 - e. Most goals scored in all matches played in the league
 - f. Most matches won in all matches played in the league
 - g. Least matches lost in all matches played in the league
 - h. Fair play score - least points after deducting two points for yellow and four for red cards
2. The above tiebreakers shall be programmed in the FCMS system, which is synonymous with the standings on the SFF website.

Chapter 9

Interrupted matches

Article 14

1. A match may be abandoned:
 - a. By the referee's decision only after the kick-off time (start of the match) has passed.
 - b. By the SFF Competition Department for administrative reasons after informing both teams at least 6 hours before kick-off time.
 - c. By the SFF Competition Department due to force majeure, any time before kick-off time.
2. The start of a match (official kick-off time) may be delayed due to force majeure by up to 30 minutes, after which the game will be postponed. The SFF Competition Department will communicate the date and venue.
3. If a match is abandoned after kick-off for reasons of force majeure, and in particular for poor pitch conditions and/ or bad weather conditions deemed by the referee, the following principles apply:
 - a. A match will be considered final if 68 minutes, which is three (3) quarters, or more of the game have been played;
 - b. If the match is less than 68 minutes of the game has been played, the game will resume at the minute where it was interrupted (instead of being replayed in its entirety) and with the same score;
 - c. The match resumes with the same players on the field and the same available substitutes when the game is interrupted;
 - d. No further substitutions will be added to the summoned list of players;
 - e. The teams are only allowed the number of substitutions remaining when the game is interrupted;
 - f. Expelled players during the interrupted match cannot be replaced;
 - g. Any sanctions imposed before the match was interrupted remain in force for the rest of the game;
 - h. The SFF Competition Department will decide the kick-off time, date and location.
4. The match shall restart where play was stopped when the game was abandoned (i.e. with a free kick, throw-in, goal kick, corner kick, penalty kick, etc.). If the match was abandoned while the ball was still in play, it should restart with a dropped ball from the position of the ball when play was stopped.
5. If a team refuses to participate in the rescheduled game, it will be sanctioned in conformity with the SFF regulations.

6. For matches played under floodlight, if the game is interrupted because of poor visibility following an electrical failure or any other infrastructure failure, the referee will observe a delay of 30 minutes and then signal the end of the game.
7. If a match has been played for more than 68 minutes and is considered final, and a team wants to resume playing the game, they must confidentially inform SFF Competition Department in writing via official channels (email clm@seyfoot.com or WhatsApp group) within 6 hours of the match being abandoned of their intention to resume the game from where it was stopped.
8. If only one team wants to resume playing the match they will have to bear half of all inter-island travelling cost of both teams. SFF will bear the other half of the costs.
9. If both teams want to resume playing the match, each team will have to bear half of their own inter-island travelling costs. SFF will bear the other half of the costs.
10. If neither team wants to resume the match, the result will remain as final from where the match was abandoned.
11. A team who refuses to resume a match after a team has informed the SFF Competition Department of their intention to resume playing the match (as per Article 14 (5)) will forfeit the match as per SFF Regulations.
12. SFF Competition Department will consider not receiving notice within 6 hours from a team as having no intention to resume the abandoned match.
13. SFF Competition Department will inform the teams whether the match will be resumed after receiving, or not, the intentions from the teams.
14. And abandoned match must be replayed no sooner than 72 hours and no later than 96 hours.

Chapter 10

Qualification, Promotion and Relegation

Article 15

1. The SFF Championship champion (team finishing first) shall qualify to participate in the SFF Premier League at the next opportunity. The SFF Championship champion must participate. If the champion club is unable to participate because of SFF club licensing requirements or other reasons, the vice-champion club must participate in place of the champion club. If the vice-champion club cannot participate, the 3rd-placed club may participate if it meets all the requirements. Clubs from positions 4th downwards are not eligible to participate in the SFF Premier League.
2. Clubs failing to meet their responsibility to participate in the SFF Premier League may be fined as per the SFF Catalogue of Sanctions.
3. Upon completion of all league matches, the team finishing in last place will be relegated to the SFF League One for the 2026/2027 season, unless a team has been disbanded during the course of the season.
4. As stated above, if two or more teams are disbanded during the season, no relegation play-off will be held.
- 5.
6. The team finishing first in the SFF League One shall be promoted to the SFF Championship League for the 2026/2027 season.

Chapter 11

Play-off

Article 16

The team finishing ninth in the SFF Championship shall play a two-legged play-off against the teams finishing second in the men's senior third-tier league (SFF League 1).

1. Each team shall play on their home ground.
2. If the aggregate score is even after the full-time in the second leg, the penalty shoot-out shall apply and shall be according to the IFAB laws of the game
3. The winning team of the play-off will participate in the SFF Championship for the 2026/2027 season.
4. The losing team of the play-off will participate in the SFF League 1 for the 2026/2027 season.

The team finishing second in the SFF Championship shall play a two-legged play-off against the teams finishing ninth in the SFF Premier League.

5. Each team shall play on their home ground.
6. If the aggregate score is even after the full-time in the second leg, the penalty shoot-out shall apply and shall be according to the IFAB laws of the game
7. The winning team of the play-off will participate in the SFF Premier League for the 2026/2027 season.
8. The losing team of the play-off will participate in the SFF Championship for the 2026/2027 season.

Chapter 12

Players Jerseys

Article 17

1. Each team must wear the home and away colours registered by its club. The two kits' colours must be significantly different to avoid kit and colour clashes with the home team's kit.
2. The home team must always respect their registered home colours.
3. The away team must always travel with two different kinds of kits.
4. When, in the opinion of the referee, the official and duly registered colours of the two opposing teams might lead to confusion, the visiting team must change its jerseys
5. The players' jerseys must be numbered from 1 to 35. The jerseys' numbers must be identical to those indicated on the players' licenses for the entire duration of the competition. The names on the players' jerseys must be similar to their names or popular names registered on FCMS.
6. The colour & clear photos of the kits must be submitted in FIFA Connect and updated in the Football Competition Management System (FCMS).

Home and Away kits for a competition may be changed during the season. But only after informing the SFF Competition Department and waiting 7 days.

SFF Competition Department must inform all other clubs of this change of kits.

Chapter 13

Match Officials

Article 18

1. The match officials are:
 - a. The Referee
 - b. The 1st Assistant Referee
 - c. The 2nd Assistant Referee
 - d. The 4th Official
 - e. The Match Commissioner / Referee Assessor
 - f. Any other official designated by the Competition Department Committee or Referees Committee
2. Referees and assistant referees
 - a. The Referees and assistant referees designated for SFF League must be on the most recent list of Referees and Assistant referees established by SFF's Referee's Committee.
 - b. The Referees Coordinator designates one referee, two assistant referees (1st assistant referee and 2nd assistant referee) and one reserve referee (4th official) to officiate the SFF League matches.
 - c. If the designated referee is absent or becomes unfit before or during a match, he/she shall be replaced by the one reserve referee (4th official) or assistant referee.
 - d. Before the match begins, the match commissioner and a referee or an assistant referee or the reserve referee (4th official) shall perform player verification as per "SFF Match Procedures" document.
 - e. The responsibility of ascertaining the regularity of the field's dimensions and practicability, of ascertaining the regular strength of the electric lights for nocturnal is exclusively that of the referee.
 - f. The referee and his assistants are the only persons to control all procedures concerning the substitution of players during the match.
 - g. After the end of the match, the referees must update all match data and events and complete the match in FCMS. If FCMS was/is non-operational and the referees used the paper-based Referees Report, the referees must send the detailed and completed report to SFF Competition Department within 48 hours following the match by express mail, hand delivery or WhatsApp.
 - h. The referees must provide a blank SFF Protest form if requested by a club representative. The referees must accept a completed SFF Protest form,

and hand over to the Match Commissioner. Protests must be lodged in conformity with the present SFF regulations.

- i. The referees must provide a blank SFF Complaint form if requested by a club representative.

3. Match Commissioner:

- a. A commissioner designated by the Organising Committee must be present to supervise each match.
- b. The commissioner is the official representative of SFF to supervise the match.
- c. In this capacity, he/she is entitled to a place in the first row of the main tribune or VIP section if present.
- d. The match commissioner may, if he/she deems it necessary for the security of the referees or the visiting team, decide not to have the match played until their conditions and instructions are carried out. But once the match has started, it is exclusively the prerogative of the referee to suspend or end the match for any of the reasons stipulated in the Laws of the Game.
- e. If any protest concerning one of the articles of these regulations is submitted by one of the two teams to the commissioner before the start of the match, he/she must try to reconcile conflicting points of view within the framework of the Rules of the Competition. If, however, he/she fails, he/she directs the protesting club to register the protest on the appropriate forms and will make sure that the match is played in accordance with the provisions of these regulations, in conformity with the interpretation given by the match commissioner.
- f. The commissioner will observe the match in all its aspects: the performance of the referees, the fair play assessment, the behaviour of the public, and eventual incidents.
- g. After the end of the match, the match commissioner must submit his match report through Football Competition Management System (FCMS) within 48 hours following the match. He/she may attach additional required documents stipulated by the SFF Competition Department. In case the match commissioner is absent, this duty shall be incumbent upon an SFF representative or SFF Competition Department's Competition Coordinator.

All the below articles have been extracted from the SFF regulations:

Article 3 Match Commissioner / Pre-match Procedures

1. Guidelines for the effective use of dressing rooms, verification of players, pre-match procedures and other related matters shall be in accordance with the SFF Regulations **7. A, Reg 7. B, Reg 7. C, Reg 7.D, Reg 7. E and Reg 7. F.**

Article 4 Fielding Teams

1. Clubs must submit their Matchsheets online using FCMS. In cases of FCMS not being operational, a club shall complete the paper based Matchsheet.
2. The minimum number of registered players for the two teams to commence and also continue the match shall be 7. The 7 minimum players must have undergone full the player verification process. This minimum number must be met when the referee blows the whistle for the kick-off of the match.
3. Disputes from the opposing club to a player's right to play shall be conveyed to the referee or Match Commissioner and recorded before kick-off on a protest form. Any dispute may not preclude the player from participating.
4. Only players and team officials registered in FIFA Connect and added to the club's Players List in FCMS for the relevant competition will be authorised to participate in the match. The referee shall prevent the player or team official not listed from participating in the match, unless approved by the SFF Competition Department. The Referee shall prevent any suspended player or team official confirmed by the SFF Competition Department from participating in an official match or accessing the Technical Area.
5. A team shall automatically forfeit a game if it cannot field a team at the match's official kick-off time (after the referee has blown the whistle to start the match).
6. The SFF Competition Department has the authority to forfeit a match regardless of having received any complaints from opposing teams concerning allegations of use of illegal players, before 7 days have elapsed after the final whistle. The SFF Competition Department may request clarifications from the alleged transgressing team and must inform both teams of its final decision through official channels.
7. In the event of a clash of colours at any match, the "away" team shall provide an alternative strip. For this regulation, an "away" team is the team shown second on the fixture. Home teams must play in official home colours as declared at the beginning of a football season. If the home team is unable to play in its home colours, the home team becomes responsible to ensure there is no colour clash against the away team away kit colours. A team in default may be fined or censured and may forfeit the game.
8. Each team captain shall wear an armband displaying his clear identification on the field of play.
9. 9) All players' jerseys must bear identifiable numbers from 1 to 35, corresponding with the numbers against their names listed on the official match's team sheet.

10. A team shall ensure that the players are medically fit before the commencement of any match. The Club is responsible for conducting regular medical and physical fitness on their players throughout the season.
11. Each Club's responsibility is to ensure the player can be evacuated to a medical facility during the match should the need arise and make prior arrangements for this eventuality.
12. The SFF or its appointed agents may conduct periodic prescribed random drug testing. A positive reaction to tests may result in suspending the player(s) and censuring the Club.
13. A SFF Championship match may be postponed if three or more players in a club has been called for international duties of any category that are on the FIFA dates.

Article 5 Qualification of Players, Team Officials

1. A player or team official is considered eligible to participate in SFF competitions when they are registered in FIFA Connect, added to the "Mens Senior Team" in FIFA Connect and listed in the club's FCMS Players List for the relevant competition and season. It is the responsibility of the club to ensure registered players or team officials remain eligible at the date and time of the match unless written permission is given by SFF Competition Department. For example, a player participating in a match while awaiting renewal of GOP will be considered an illegal player, even after the GOP is issued and back-dated to cover the date of the match in question.

All documents considered for registration of players and officials must be valid for at least 3 months from registration submission date.

2. Only a coach with a B License is to be registered as the head coach or C License as an assistant coach, and they will be allowed on the substitute bench. Both may be allowed to register with a lower license level if they have enrolled to attend the required coaching course in the current season.

The SFF Competition Department will approve after considering the club's request.

3. Only a registered player or official, who has not been suspended or banned by the SFF or other affiliated bodies, can participate in the SFF Championship.
4. A player or official whose disciplinary measure has yet to be discharged or expired within the time stipulated by the SFF will not be allowed to participate
5. A player or official can only be registered with one club at a time to play/participate in 11-a-side football matches. Exceptions are made only for Physiotherapists.

6. Inclusion on a Matchsheet (online in FCMS or paper based) after completion of Player Verification and after the match has started, shall be deemed as having participated in a match.
7. No guest players or officials, National or International, are allowed to participate.

Article 6 Cautions and Expulsions

A caution;

1. A caution (yellow card) is a warning from the referee to a player during a match to sanction unsporting behaviour of a less serious nature (cf. Law 12 of the Laws of the Game).
2. Two cautions received during the same match incur an expulsion (indirect red card and, consequently, automatic suspension from the next match. The two cautions that incurred the red card are to be rescinded.
3. The following incur an automatic suspension from the subsequent two matches: A player receiving an accumulation of five (5) yellow cards shall automatically be suspended from the teams/club's next match played. If the player is transferred before serving the suspension, the suspension moves with the player to the new club.
4. The Disciplinary Committee may extend the duration of this suspension.
5. Any caution issued during that match shall be upheld if an abandoned match is to be replayed. If the match is not to be replayed, the cautions received by the team responsible for causing the match to be abandoned are upheld; if both teams are responsible, all the cautions are upheld.
6. If a player is guilty of serious unsporting behaviour as defined in Law 12 of the Laws of the Game and is sent off (direct red card), any other caution he has previously received in the same match is upheld.

An expulsion;

1. Expulsion is the referee's order to someone to leave the field of play and its surroundings, including the substitutes' bench, during a match. The person who has been sent off may be allowed into the stands unless he is serving a stadium ban. He shall not be allowed in the VIP or any other designated areas other than publicly accessible areas.
2. The expulsion is a red card for players and officials. The red card is regarded as direct if it sanctions serious unsporting behaviour as defined by Law 12 of the Laws of the Game; it is regarded as indirect if it results from an accumulation of two yellow cards.

3. An official sent off may instruct the person replacing him on the substitutes' bench. He shall, however, ensure that he does not disturb the spectators or disrupt the flow of play.
4. An expulsion automatically incurs suspension from the subsequent two (2) matches, even if imposed in a later abandoned and/or cancelled match. The Disciplinary Committee may extend the duration of the suspension.
5. A youth player who has received a direct or indirect red card shall be allowed to play in any competition once his suspension has been served in the Competition that he received the red card.

Article 7 Accumulation of Five (5) Yellow Cards

1. A player accumulating five (5) yellow cards shall be suspended from the next game.
2. Two yellow cards received in a match resulting in a red card shall be rescinded and shall not tally to the accumulation of the five (5) yellow cards.
3. Once a player has been suspended after receiving five (5) yellow cards, the five (5) cards accumulation shall start again from zero (0).

Article 8 Disciplinary Points

1. Each yellow card received by a player shall tally to two (2) points, and each red card received shall tally to four (4) points.
2. The two yellow cards received in a game which results in a red card shall tally to four (4) points.
3. A player receiving a yellow card and a direct red card shall tally to six (6) points.
4. A player accumulating sixteen points shall be suspended from the next game and the point accumulation shall start again from Zero (0).

Article 9 Responsibility for Player Eligibility due to Disciplinary Sanctions

Club Responsibility

1. It is the primary responsibility of each club to ensure that all their players and opponents listed on the official matchday team sheet are eligible to participate, taking into account any disciplinary sanctions defined and resulting from this document or any other disciplinary sanctions issued or confirmed by the Seychelles Football Federation (SFF).

2. Clubs shall not rely solely on notifications from the SFF and must exercise due diligence in monitoring their players' eligibility status.

Monitoring and Record Keeping

3. Clubs must maintain an internal system to track disciplinary records and suspensions for all registered players.
4. Each club is encouraged to appoint a designated team official (e.g., Team Manager, Club Licensing Officer, FIFA Connect Admin or equivalent) responsible for monitoring player eligibility and liaising with the SFF for any necessary clarification.

SFF Support and Transparency

5. The SFF Competitions Department will make every reasonable effort to provide timely and accurate updates to clubs regarding player Card Count Report. This may include:
 - Weekly suspension and disciplinary point summaries.
 - Matchday-related updates based on referee and match commissioner reports.
6. However, failure by the SFF to issue such notifications does not exempt a club from responsibility if an ineligible player is fielded.

Consequences of Fielding Ineligible Players

7. A club that fields a player who is under suspension shall be subject to disciplinary sanctions, which may include:
 - a. Forfeiture of the match by a score of 3–0 (or the actual score if less favourable to the offending team);
 - b. Fines, point deductions, or additional sanctions as determined by the Disciplinary Committee;
8. If the ineligibility is discovered after the match, the opposing team may submit a formal Complaint in accordance with the competition complaint and appeals procedures.
9. A team that fields an ineligible player on two successive occasions shall be suspended from all remaining competitions and relegated to the lowest league the following season.

Clarifications and Appeals

10. Clubs may submit written requests to the SFF for clarification regarding a player's disciplinary status.

11. Such requests must be submitted no later than 48 hours prior to the scheduled kick-off of the relevant match. The Club must pay the appeals fee as provided for in the SFF Regulations.
12. The SFF will respond to such requests in a timely manner and in good faith.

Article 10 Substitution of Players

1. Each team will be permitted to use a maximum of Five (5) Substitutes.
2. To reduce disruption in a match, each team will have a maximum of three (3) opportunities to make a substitution during the game; substitutions may also be made at half-time and will not be counted as one of the opportunities.
3. If both teams make a substitution simultaneously, this will count as one of the three opportunities for each team.
4. Each team shall be allowed up to nine (9) substitutes listed on the Matchsheet: eight (8) outfield players and one (1) goalkeeper, of which at most five (5) are permitted to be substituted during a match.
5. Once substituted, a player may not participate in a match again.
6. Each team is permitted to use a maximum of two (2) 'concussion substitute' in a match. The team's certified doctor must inform the match official and complete and sign the concussion substitution form before initiating the substitution.
7. A 'concussion substitution' may be made regardless of the number of substitutes already used.
8. When a 'concussion substitute' is used, the opposing team then has the option to use an 'additional substitute' for any reason.
9. When a concussion substitution is used, the player substituted out is automatically ineligible for the club's next match.

Article 11 Compensation Provisions

1. Compensation Table for the transfer of non-contracted local players shall be applicable according to the schedule below:

FULL COMPENSATION (Reduced by 25 %) – the player has been with the Club for more than three years							
Age	Premier League	Championship	League 1	Regional	Women		
>=18 to <=23 yrs.	Sr 18,250	Sr 9,000	Sr 4,687	Sr 2,343	Sr 2,343		
>=24 to <=28 yrs.	Sr 26,250	Sr 13,125	Sr 6,562	Sr 3,281	Sr 3,281		
>=29 to <=32 yrs.	Sr 18,250	Sr 9,000	Sr 4,687	Sr 2,343	Sr 2,343		
>=33 yrs	Sr.11,250	Sr 5,625	Sr 2,812	Sr.1,406	Sr 1,406		
2/3 COMPENSATION (The below are after the player has been with the Club for over two years)							
>=18 to <=23 yrs.	Sr 12,166	Sr 6,000	Sr 3,125	Sr 1,562	Sr 1,562		
>=24 to <=28 yrs.	Sr 17,500	Sr 8,750	Sr 4,375	Sr 2,887	Sr 2,887		
>=29 to <=32 yrs.	Sr 12,166	Sr 6,000	Sr 3,125	Sr 1,562	Sr 1,562		
>=33 yrs	Sr 7,500	Sr 3,750	Sr 1,875	Sr 937	Sr 937		
1/3 COMPENSATION (The Below are after the player has been with the Club for over one year)							
>=18 to <=23 yrs.	Sr 6,083	Sr 3,000	Sr 1,562	Sr 781	Sr 781		
>=24 to <=28 yrs.	Sr 8,750	Sr 4,375	Sr 2,187	Sr 1093	Sr 1093		
>=29 to <=32 yrs.	Sr 6,083	Sr 3,000	Sr 1,562	Sr 781	Sr 781		
>=33 yrs	Sr 3,750	Sr 1,875	Sr 937	Sr 468	Sr 468		

- There shall be no compensation for a player under eighteen.
- An amateur player whose contract has expired shall revert to the above compensation table. The date for which compensation calculation begins is the next day after the contract has expired.
- An amateur player shall be free to be transferred once the above relevant compensation applicable to the player has been paid in full.
- A player under a professional contract shall not revert to the above table once his contract has terminated, he shall be free to move and join a new club without the application of the above compensation.
- The 5% for players transfer payment to SFF is no longer applicable.

Article 12 Withdrawal, Disqualification and Renunciation from Playing

- A Club should confirm their engagement and play all the League competition matches.
- A withdrawal shall be classified as follows:
 - Pre-match withdrawal: The team announces its decision before the match begins.
 - Mid-competition withdrawal: The team withdraws during a tournament or league season.
 - Walk-off or abandonment: The team leaves the field during the match, which is regarded as a form of withdrawal.
- If, for any reason whatsoever, a team withdraws from the competition or does not report for a match, except in case of force majeure accepted by the Competition Department or if it refuses to play or leaves the ground before the

regular end of the game without the permission of the referee, it shall be considered a loser. The opponent shall be awarded three points and three goals, and if the score is over the two-goal difference, it will be upheld.

4. In the event of the withdrawal of a team, its Club shall be responsible for the financial and other consequences to be determined by the Competition Department and Disciplinary Committee of SFF. If its withdrawal causes another to win a league or be relegated, then the matter will be referred to the Executive Committee for further action.
5. A club which fails to field a team for whatever reason on two successive occasions for any SFF competition shall be suspended for the rest of the season from all competitions and shall be relegated to the lowest League, where possible, the following season. The Executive Committee of the SFF may take other disciplinary actions. For reasonable cases, the Executive Committee will only consider circumstances caused by "Force Majeure".
6. If a team walks off/abandons the match before the final whistle on two successive occasions in any SFF competitions, it shall be suspended for the rest of the season from all competitions. It shall be relegated to the lowest League, where possible, for the following season. The Executive Committee of the SFF may take other disciplinary actions. For reasonable cases, the Executive Committee will only consider circumstances caused by "Force Majeure".

Article 13 Financial Provisions

Tickets

1. The home teams will be responsible for selling tickets. Home teams are the teams featuring first in the fixture.
2. The home team must complete and sign the gate receipts form. The form must be handed over to the match commissioner before the final whistle.

Prize Money

Prize Money will be subject to the approval of the FIFA project

SFF Championship	
1	125,000.00
2	75,000.00
3	45,000.00
4	35,000.00

Article 14 Disciplinary Measures

Disciplinary measures (players, officials and others) shall apply as per the **SFF Regulation 18 & 25** governing same.

Article 15 Appeals

The procedure for appeal as provided for in the SFF **Regulations 17** shall apply.

Annexe 1 - Match Procedures

Step	Timing	Participants	Actions
1	At the latest 48 hours before kick-off	FIFA Systems Manager	Ensure the match is scheduled As all the activities will be managed through FIFA systems, the FIFA systems managers will ensure the system is ready to capture all data about the match. This includes, critically, that the match is scheduled correctly and the clubs' players' squads/lists are correct.
2	At the latest 48 hours before kick-off	FIFA Systems Manager	Run 3rd-party checks FIFA systems are not able to manage certain aspects required by SFF, and 3rd party systems are used to ensure compliance. The FIFA systems manager will conduct these checks, and any non-compliance will be reported accordingly.
3	At the latest 48 hours before kick-off	Referee's Coordinator	Finalise match officials and staffing The referee's coordinator will finalise appointments for the match and ensure all staff are finalised.
4	At the latest 48 hours before kick-off	Club Representative	Request a change to the competition Players List Clubs may make changes to their players' list up until 48 hours before the scheduled kick-off of the match. Inside the 48 hours before the match kick-off, no changes will be permitted unless specifically authorised by the SFF Competitions Director.
5	Between 48 hours and 24 hours before kick-off	Club Representative	Send a preliminary team sheet of 20 players Between 48 hours and 24 hours before kick-off, the clubs must send a preliminary team sheet with their 20 players and officials. This will not be considered the final list, but

			it is helpful for the clubs themselves, the Match Commissioner and the FIFA systems managers, as there will not be a rush in the final moments to enter all 20 players and officials. The captain and goalkeeper may be indicated. Preliminary jersey numbers of players must also be included. Clubs can send as many preliminary match sheets as they require during this period. Clubs can select and unselect players from their squad into the list of 18 players on the match sheet. The club will receive communication from the Match Commissioner for a technical/consultative meeting regarding the match.
6	Around 24 hours before kick-off	Match Commissioner	The Match Commissioner will communicate with the home and away clubs for a technical/consultative meeting regarding the match. The items to discuss and confirm are: - the time of the match - the home team kit colours and away team kit colours, to ensure no colour clash - any special procedures or match protocols that will be applied for the match The above items must be shared with the clubs in good time, and it is the responsibility of the Match Commissioner. Additionally, the MC must ensure the kit colour mentioned by the clubs is the one in FCMS.

7	Between 24 hours and 45 minutes before kick-off	Club Representative	Submit the match sheet of 20 players and ten (10) team and/or club officials. Between 24 hours and 40 minutes before the scheduled kick-off of the match, clubs must submit the Matchsheet. The match sheet cannot be changed in FCMS for 40 minutes before kick-off. The captain and goalkeeper must be clearly indicated. The jersey numbers of all players (starting 11 and substitutes) must be included and must be the same as what will be verified. Failure to comply will result in fines defined in the SFF Book of Sanctions. If FCMS is not operational, clubs must submit the Matchsheet on a paper Matchsheet template obtained from the match officials. It is the responsibility of clubs to ensure players and (team and/or club) officials named on the paper Matchsheet are registered in FIFA Connect and added to the relevant team in FCMS. If clubs are found to have used players and (team and/or club) officials not registered in FIFA Connect and added to the team in FCMS, clubs will face disciplinary actions as per SFF Regulations. If the club does not submit or change their preliminary Matchsheet, it automatically becomes the final Matchsheet after 45 minutes before kick-off.
8	Between 45 minutes and before kick-off	Club Representative	Update Matchsheet Between 45 minutes before the scheduled kick-off and before the scheduled kick-off, clubs may still make changes to the Matchsheet. These last-minute starting line-up changes must be requested through the SFF Competition Department or its representatives. If clubs are found to have used players and team & club officials not registered in FIFA Connect and added to the Team in FCMS, clubs will face disciplinary actions as per SFF Regulations.

9	Between 38 minutes and 34 minutes before kick-off	Match Official(s) Home Club Representative Away Club Representative	Home team player verification The match officials, home club representative and away club representative will carry out the player verification process. Please refer to the Player Verification process document for full details on how this will be executed. Players must wear the same jersey number during the match as they verified against. Failure to comply will result in a fine as per the SFF Book of Sanctions. Should a team insist on utilising a player not on the match sheet, the Match Officials shall forfeit the match at the kick-off time. As soon as player verification is completed, the team may proceed to warm-up. Note that the match officials may decide to perform player verification on the away team first if the home team is not ready. The home team will be sanctioned as per the SFF Book of Sanctions.
10	Between 34 minutes and 30 minutes before kick-off	Match Official(s) Home Club Representative Away Club Representative	Away team player verification The match officials, home club representative, and away club representative will carry out the player verification process. Please refer to the Player Verification process document for full details on how this will be carried out. Players must wear the same jersey number during the match as they verified against. Failure to comply will result in a fine as per the SFF Book of Sanctions. Should a team insist on utilising a player not on the match sheet, the Match Officials shall forfeit the match at the kick-off time. As soon as player verification is completed, the team may proceed to warm-up. If the away team is not ready for player verification by the said time, the club will be fined as per the SFF Book of Sanctions. Note that if the match officials decide to perform player verification on the away team first, this player verification will be for the home team.

11	Before kick-off or during half-time	Home Club Representative Away Club Representative	Lodge protest The club representative may protest a player or the opposing club/team. This must be done before the match kicks off and handed over to the Match Commissioner. If the Match Commissioner can resolve the protest before the match, the Match Commissioner will make the best attempt to do so. The Club must obtain the "SFF Protest Form" from the Match Officials.
12	4 minutes before kick-off	Stadium Media Coordinator	Home Team roll call
13	2 minutes 30 seconds before kick-off	Stadium Media Coordinator	Away Team roll call
14	Between 5 minutes and 3 minutes before kick-off	Players	Line up in the players' waiting area (tunnel) Players will leave their changing rooms and stay in the waiting area. They will stay in the waiting area until instructions from the match officials to move onto the pitch.
15	Between 3 minutes and 2 minutes before kick-off	Players	Players line up on the pitch Players will line up on the playing pitch for photos or other formalities.
16	Between 1 minute and 30 seconds before kick-off	Match Officials Players (Captain)	Coin toss to decide playing side/direction Captains of both teams must be in the centre circle to observe the coin toss performed by the referee. The playing directions and team to kick off will be decided.

Kick-off

17	During the match	Home Club Representative Away Club Representative	A Club representative must submit a request for player substitution using "Substitution" slips obtained from Match Officials. The Club Representative and a Match Official must sign the slip. The match official must take a photo of the substitution slip immediately using the tablet device provided.
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18	During the match	4th Official	Update main match events The 4th Official will record the main match events, including goals, yellow cards, red cards, and substitutions. Currently, this will continue to be captured on SFF's Referee's Report template, which they have been using. In the future, officials will be trained to enter data directly into FIFA FCMS, allowing for live score updates to be captured.
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Final Whistle

19	Within 15 minutes after final whistle	Club Representative	A Club Representative must make themselves available for an interview with the media (as per media protocol, which will cover how many questions, who can represent the club (Team Manager and/or Team Coach))
20	Within 30 minutes after final whistle	Referee Match Officials	Confirm match events and complete match Referees and Match Officials validate and confirm the match events captured by the 4th Official during the match. The FIFA systems managers will assist the 4th Official to enter the data into FIFA FCMS if required. Once the match events data are captured into FIFA FCMS, the referee or match official will complete/close the match. The referee or match official must capture a photo of all paper-based documents (e.g. Protest forms).
21	Within 24 hours after the final whistle	FIFA Systems Manager	A copy of the PDF Match Report will be posted on the SFF website and will be publicly accessible.
22	Within 72 hours after the final whistle	Club Representative	Request to correct match report data The SFF Competition Department will make available the Match Report on the SFF website as soon as the match is completed. The Club may submit a request to correct match report data (using the "Match Data Correction" form) to the SFF Competition Department. The request must be supported by evidence and signed by all parties involved. The form must be submitted physically to the SFF

			Competition Department, and may also be sent via agreed official channels (for now email or WhatsApp group).
23	Within 7 days after final whistle	Home Club Representative Away Club Representative	Lodge complaint The club representative may lodge a complaint against a player or the opposing club/team at anytime after the kick-off whistle. The Club must obtain the "SFF Complaint Form" from the Match Officials or the SFF Headquarters.

Annexe 2 – Registration Requirements Matrix

Stakeholders

Stakeholders		
#	Name	Abbreviation
1	Loaner Club	LC
2	Player To Be Loaned	PLR
3	Player To Be Registered First Time	PLR
4	Player To Be Transferred	PLR
5	Player Whose Registration Is To Be Renewed	PLR
6	Registering Club	RC
7	Registering Club (Loanee Club)	RC
8	Registering Club (Transferee Club)	RC
9	Registering Club (Transferee Club/Foreign Club)	RC
10	Registering Club (Transferee Club/Local Club)	RC
11	Seychelles Department of Immigration	DIM
12	Seychelles Football Federation (FIFA Member Association)	SFF
13	Seychelles Ministry of Employment	MOE
14	Seychelles Ministry of Health	MOH
15	Seychelles National Sports Council	NSC
16	Transferer Club	TRC
17	Transferer Club (Foreign Club)	TRC
18	Transferer Club (Local Club)	TRC

Documents

Documents		
#	Name	Abbrev
1	Clearance Certificate	CLC
2	Contract Attestation Confirmation Letter	CACL
3	Employment Form	EF
4	First Time Registration Form	FRF
5	Fitness Examination Report	FER
6	Gainful Occupational Permit	GOP
7	International Transfer Certificate	ITC
8	Loan Registration Form	LRF
9	Medical Certificate	MC
10	Parental Consent Letter	PCL
11	Physical Examination Report	PER
12	Player Contract	PC
13	Player National Identity Card	NIC
14	Player Passport	PP
15	Player Release Letter	PRL
16	PLR National Identity Card	NIC
17	PLR Passport	PP
18	Police Character Certificate	PCC
19	RC Player Insurance Policy	PIP
20	Transfer Registration Form	TRF
21	Workplace Release Letter	WRL
22	Workplace Release Letter (always accompanied by GOP)	WRL

First Time Registration

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	Registrering Club (RC) shall request that the Seychelles Football Federation (SFF) confirm player status in FIFA Transfer Matching Systems (TMS). Once the player (PLR) status (as having never been registered) is confirmed, the RC may proceed with registering PLR. If the player cannot be confirmed as never having been registered, the RC must follow the International Transfer-In procedures.			Y				Y	Y
2	RC must meet FIFA requirements for registration of minors (RSTP). The necessary forms, documents and evidence must be provided to the SFF to submit to FIFA for approval.								Y
3	RC shall collect a hard copy of the Employment Form (EF) from the SFF. RC shall complete the form.			Y					
4	The RC shall submit the completed EF along with a valid copy of the PLR's passport and Police Character Certificate (PCC) to the SFF's Competition Department for signing and approval (by stamping).			Y					

5	RC shall provide the relevant documents* (endorsed by the SFF) to the Seychelles National Sports Council (NSC) for signing and approval.			Y *EF, valid copy of PLR PP & PCC					
6	PLR must perform a Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y
7	RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH), as requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y
8	RC shall provide the EF (approved by both MA and NSC), MC and PER to the Seychelles Department of Immigration (DIM) to request a Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements from other entities such as the Ministry of Health (MOH) and the Ministry of Employment (MOE) (e.g. inspection of accommodation).			Y					
9	Once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y *GOP, EF, MC and PER					

10	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL), which indicates the attestation is being processed.	Y *MC, PER and a copy of PLR's Contract (PC)	Y *MC, PER and a copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and copy of PLR's Contract (PC)					
11	If the contract attestation by the MOE is not completed within one month, the RC must request a new CACL each month and submit it to the SFF's Competition Department.	Y	Y	Y					
12	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates a request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
13	RC must obtain a signed Parental Consent Letter (PCL) from the parents/guardians of the minor PLR.		Y				Y		Y
14	RC must obtain a signed Workplace Release Letter (WRL) from the place of employment and a copy of the GOP. This must be submitted to the SFF during registration.							Y	

15	RC must obtain (online on SFF's website, or collect in person from SFF) and complete a First-Time Registration Form (FRF). The FRF must be signed by the TRC, RC and PLR, and submitted back to SFF in high-quality digital form (preferably PDF format) during the FIFA Connect process.	Y	Y	Y		Y	Y	Y	Y
16	RC must initiate and process a First-Time Registration in FIFA Connect. The MA's Competition Department will approve or reject the application based on the authenticity and quality of the documents uploaded. The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the player's registration. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the First-Time registration has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document								
1	RC must upload a "bust" photo of the PLR taken not more than 6 months ago. Preferably the PLR should be in the RC home kit, otherwise in representative jersey with similar colour.	Y	Y	Y		Y	Y	Y	Y

2	RC must upload the completed First-Time Registration Form (FRF)	Y	Y	Y		Y	Y	Y	Y
3	RC must upload the PLR National Identity Card (NIC). The NIC must be valid until the end of the registration window.	Y	Y			Y	Y		
4	RC must upload the PLR Passport (PP). The PP must be valid at the end of the registration window for the whole remainder of that season.			Y				Y	Y
5	RC must upload the Gainful Occupational Permit (GOP). The GOP must be valid at the end of the registration window for the remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF.			Y					
6	RC must upload the Clearance Certificate (CLC). Note that the CLC expiry date is synchronised with the GOP expiry date.			Y					
7	RC must upload the Workplace Release Letter (WRL) and a copy of the PLR's GOP.							Y	
8	RC must upload the Parental Consent Letter (PCL).		Y				Y		Y
9	RC must upload the Contract Attestation Confirmation Letter (CACL).	Y	Y	Y					
10	RC must upload the Physical Examination Report (PER)	Y	Y	Y		Y	Y	Y	Y
11	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes
At each step, the authoritative entities may reject or deny approval and the issuance of required documents. The RC cannot proceed until an appeal and subsequent approval are granted.
SFF recommends the NSC's specialist doctors perform Physical Examinations.
The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.

All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.
All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.
Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.
A minor is a PLR who is under 18 at the end of the registration period.
The minimum age for a player to be registered on FIFA Connect is 6 years old.
FIFA Connect begins tracking the player passport from the age of 12 upwards.
Minors are not issued with GOPs, but instead are covered by the parents'/guardians' GOP.
DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

Renewal

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	If the Player's (PLR) GOP has expired, RC shall collect a hard copy of the Employment Form (EF) from the SFF. RC shall complete the form.			Y					
2	Suppose the Player's (PLR) GOP has expired. In that case, RC shall submit the completed EF along with a valid copy of the PLR's passport and Police Character Certificate (PCC) to the SFF's Competition Department for signing and approval (by stamping).			Y					
3	If the Player's (PLR) GOP has expired, RC shall provide the relevant documents* (endorsed by the SFF) to the Seychelles National Sports Council (NSC) for signing and approval.			Y *EF, valid copy of PLR PP & PCC					
4	If the previous Physical Examination Report (PER) has expired, PLR must perform a new Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y

5	Medical Certificates (MCs) are valid for 5 years, after which a new MC must be obtained. If necessary, RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH), as requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y
6	If the Player's (PLR) GOP has expired, RC shall provide the EF (approved by both MA and NSC), MC and PER to the Seychelles Department of Immigration (DIM) to request a Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements from other entities such as the Ministry of Health (MOH) and the Ministry of Employment (MOE) (e.g. inspection of accommodation).			Y					
7	If the Player's (PLR) GOP has expired and was required, and once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y					
8	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL), which indicates the attestation is being processed.	Y *MC and PER, and a copy of PLR's Contract (PC)	Y *PCL, MC and PER and a copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and a copy of PLR's Contract (PC)					

9	If the contract attestation by the MOE is not completed after 1 month, every month the RC must request a new CACL and submit it to the MA's Competition Department.	Y	Y	Y					
10	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates a request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
11	If the Parental Consent Letter (PCL) has expired or is no longer valid for other reasons, RC must obtain a new signed PCL from the parents/guardians of the minor PLR.		Y				Y		Y
12	If the Workplace Release Letter (WRL) has expired or is no longer valid for other reasons, RC must obtain a new signed WRL from the place of employment and a copy of the GOP of the PLR. This must be submitted to the SFF during registration.							Y	

13	RC must initiate and process a renewal request in FIFA Connect. The SFF's Competition Department will approve or reject the application based on the authenticity and quality of the documents uploaded.								
	The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the registration of the player in FIFA Connect. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the transfer has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.								
1	RC must upload a "bust" photo of the PLR if the previous photo is more than 3 years old. The new photo uploaded cannot be more than 6 months old. Preferably, the PLR should be in the RC home kit, otherwise in a representative jersey with a similar colour.	Y	Y	Y		Y	Y	Y	Y
2	The PLR National Identity Card (NIC) must be valid until the end of the registration window. If the previous NIC has expired, RC must upload a new valid NIC.	Y	Y			Y	Y		

3	The PLR Passport (PP) must be valid at the end of the registration window for the whole remainder of that season. If the previous PP has expired, RC must upload a new valid PP.			Y				Y	Y
4	The Gainful Occupational Permit (GOP) must be valid at the end of the registration window for the whole remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF. If the previous GOP has expired or will expire before the end of the season, RC must upload a new valid GOP.			Y					
5	The expiry date of the Clearance Certificate (CLC) issued by NSC is synchronised with the PLR's GOP expiry date. RC must upload a new CLC if the previous CLC has expired.			Y					
6	RC must upload the Workplace Release Letter (WRL) and a copy of the PLR's GOP if the previous WRL has expired or is no longer valid for other reasons.							Y	
7	RC must upload the Parental Consent Letter (PCL) if the previous PCL has expired or is no longer valid for other reasons.		Y				Y		Y
8	RC must upload the Contract Attestation Confirmation Letter (CACL) if the MOE is attesting PC.	Y	Y	Y					
9	RC must upload the Physical Examination Report (PER) if the previous PER has expired or is no longer valid for other reasons.	Y	Y	Y		Y	Y	Y	Y
10	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes

At each step, the authoritative entities may reject or deny approval and issuing of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.
SFF recommends that the NSC's specialist doctors perform Physical Examinations.
The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.
All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.
All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.
Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.
A minor is a PLR who is under 18 at the end of the registration period.
FIFA Connect begins tracking the player passport from the age of 12 upwards.
Minors are not issued with GOPs, but instead are covered by the parents'/guardians' GOP.
DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

Domestic Transfer-In-Out

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	RC may request from the TRC the Player Release Letter (PRL).	Y	Y	Y		Y	Y	Y	Y
2	If the previous Physical Examination Report (PER) has expired, PLR must perform a new Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y
3	Medical Certificates (MCs) are valid for 5 years, after which a new MC must be obtained. If necessary, RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH), as requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y
4	RC shall provide the relevant documents* to the Seychelles Department of Immigration (DIM) to request renewal of the Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements			Y *EF, PER, MC					

	from other entities such as the Ministry of Health (MOH) and the Ministry of Employment (MOE) (e.g. inspection of accommodation).								
5	If a GOP is required, and once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y *GOP, EF, MC and PER					
6	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL), which indicates the attestation is being processed.	Y *MC, PER and a copy of PLR's Contract (PC)	Y *PCL, MC and PER and a copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and a copy of PLR's Contract (PC)					
7	If the contract attestation by the MOE is not completed after 1 month, every month the RC must request a new CACL and submit to the MA's Competition Department.	Y	Y	Y					

8	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates a request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
9	RC must obtain a signed Parental Consent Letter (PCL) from the parents/guardians of the minor PLR. Note that for a transfer in the Second Registration Period, the TRC must also give consent; otherwise, the matter will be referred to the RSTP committee		Y				Y		Y
10	RC must obtain a signed Workplace Release Letter (WRL) from the place of employment and a copy of the GOP. This must be submitted to the SFF during registration.							Y	
11	RC must obtain (online on SFF's website, or collect in person from SFF) and complete a Transfer Registration Form (TRF). The TRF must be signed by the TRC, RC and PLR, and submitted back to SFF in high-quality digital form (preferably PDF format) during the FIFA Connect process.	Y	Y	Y		Y	Y	Y	Y

12	RC must initiate and process a transfer request in FIFA Connect. The MA's Competition Department will approve or reject the application based on the authenticity and quality of the documents uploaded.								
	The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the registration of the player in FIFA Connect. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the transfer has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document								
1	RC must upload a "bust" photo of the PLR if the previous photo is more than 3 years old. The new photo uploaded cannot be more than 6 months old. Preferably, the PLR should be in the RC home kit, otherwise in a representative jersey with a similar colour.	Y	Y	Y		Y	Y	Y	Y
2	RC must upload the completed Transfer Registration Form (TRF)	Y	Y	Y		Y	Y	Y	Y
3	The PLR National Identity Card (NIC) must be valid until the end of the registration window.	Y	Y			Y	Y		

	If the previous NIC has expired, RC must upload a new, valid NIC.								
4	The PLR Passport (PP) must be valid at the end of the registration window for the full remainder of that season. If the previous PP has expired, RC must upload a new valid PP.			Y				Y	Y
5	RC must upload the Gainful Occupational Permit (GOP). The GOP must be valid at the end of the registration window for the full remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF.			Y					
6	RC must upload the Clearance Certificate (CLC). Note that the CLC expiry date is synchronised with the GOP expiry date.			Y					
7	RC may upload the Player Release Letter (PRL) obtained from the TRC.	Y	Y	Y		Y	Y	Y	Y
8	RC must upload the Workplace Release Letter (WRL) and a copy of the PLR's GOP.							Y	
9	RC must upload the Parental Consent Letter (PCL).		Y				Y		Y
10	RC must upload the Contract Attestation Confirmation Letter (CACL).	Y	Y	Y					
11	RC must upload the Physical Examination Report (PER) if the previous PER has expired or is no longer valid for other reasons.	Y	Y	Y		Y	Y	Y	Y
12	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes

RC and TRC should have discussed the proposed transfer prior to initiating the steps.

Whilst the TRC can reject/hinder or refuse the transfer, the SFF can and may intervene based on the relevant regulations.

At each step, the authoritative entities may reject or deny approval and the issuance of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.
SFF recommends the NSC's specialist doctors perform Physical Examinations.
The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.
All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.
All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.
Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.
A minor is a PLR who is under 18 at the end of the registration period.
FIFA Connect begins tracking the player passport from the age of 12 upwards.
Minors are not issued with GOPs, but instead are covered by the parents'/guardians' GOP.
DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

International Transfer-In

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	RC must meet FIFA requirements for registration of minors (RSTP). The necessary forms, documents and evidence must be provided to the SFF to submit to FIFA for approval. Once approved, the ITC will also be approved.								Y
2	RC must obtain signed Parental Consent Letter (PCL) from parents/guardians of the minor PLR.						Y		Y
3	RC must request from the TRC the Player Release Letter (PRL) if the player is actively registered with a Club.	Y	Y	Y		Y	Y	Y	Y
4	The RC must provide a recent valid Police Character Certificate (PCC) of the PLR.			Y					
5	PLR must perform a Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y
6	RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH) requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y

7	RC shall collect a hard copy of the Employment Form (EF) from the SFF. RC shall complete the form.			Y					
8	RC shall provide the relevant documents* (endorsed by the MA) to the Seychelles National Sports Council (NSC) for signing and approval.			Y *EF, valid copy of PLR PP & PCC					
9	RC shall provide the EF (approved by both MA and NSC), MC, PER, PCC and any other requested documents to the Seychelles Department of Immigration (DIM) to request a Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements from other entities such as Ministry of Health (MOH) and Ministry of Employment (MOE) (e.g. inspection of accomodation).			Y					
10	Once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y *GOP, EF, MC and PER					

??Dependent Permit??

?? Other Permits??

11	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL) which indicates the attestation is being processed.	Y *MC, PER and copy of PLR's Contract (PC)	Y *MC, PER and copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and copy of PLR's Contract (PC)					
12	If the contract attestation by the MOE is not completed after 1 month, every month the RC must request a new CACL and submit to the MA's Competition Department.	Y	Y	Y					

13	RC must obtain signed Workplace Release Letter (WRL) from place of employment and a copy of the GOP. This must be submitted to the SFF during registration.							Y	
14	Transferee Club (RC) shall request to the Seychelles Football Federation (SFF) to request an International Transfer Request for the player registered with Transferer Club (TRC). The RC may provide the PP, PRL, PC, CACL, GOP to facilitate the request. Once the International Transfer Request has been approved by relevant FIFA Member Association, the RC will be informed by the SFF and a copy of the International Transfer Certificate (ITC) for the Player to be transferred (PLR) will be provided to the RC by the SFF.	Y	Y	Y		Y	Y	Y	Y
15	RC must obtain (online on SFF's website, or collect in person from SFF) and complete a First Time Registration Form (FRF). The FRF must be signed by the RC and PLR, and submitted back	Y	Y	Y		Y	Y	Y	Y

	to SFF in high quality digital form (preferably PDF format) during FIFA Connect process.								
16	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
17	RC must initiate and process a transfer request in FIFA Connect. The MA's Competition Department will approve or reject the application based on authenticity and quality of documents uploaded. The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the registration of the player in FIFA Connect. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the transfer has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document								
1	RC must upload a "bust" photo of the PLR taken not more than 6 months ago. Preferably the PLR should be in the RC home kit, otherwise in representative jersey with similar colour.	Y	Y	Y		Y	Y	Y	Y
2	RC must upload the completed First Time Registration Form (FRF)	Y	Y	Y		Y	Y	Y	Y
3	RC must upload the PLR National Identity Card (NIC). The NIC must be valid until the end of the registration window.	Y	Y			Y	Y		
4	RC must upload the PLR Passport (PP). The PP must be valid at the end of the registration window for the full remainder of that season.			Y				Y	Y
5	RC must upload the International Transfer Certificate (ITC)	Y	Y	Y		Y	Y	Y	Y
6	RC must upload the Gainful Occupational Permit (GOP). The GOP must be valid at the end of the registration window for the full remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF.			Y					
7	RC must upload the Clearance Certificate (CLC). Note that the CLC expiry date is synchronised with GOP expiry date.			Y					
8	RC may upload the Player Release Letter (PRL) obtained from the TRC.	Y	Y	Y					
9	RC must upload the Parental Consent Letter (PCL).		Y				Y		Y
10	RC must upload the Contract Attestation Confirmation Letter (CACL).	Y	Y	Y					

11	RC must upload the Physical Examination Report (PER)	Y	Y	Y		Y	Y	Y	Y
12	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes
An International Transfer-In is only considered and recognised when the player's (PLR) last previous registration was held in a different jurisdiction. The FIFA Member Association in the deifferent jurisdiction issues the ITC for the PLR to the Seychelles Football Federation when requested through the Transfer Matching System (TMS).
To initiate the process, the Registering Club (RC) must notify the Seychelles Football Federation (SFF) either via email or through the Transfer Matching System (TMS), after completing all local registration requirements.
The SFF TMS Officer will proceed to request the ITC only upon receiving the Clearance Certificate from the National Sports Council (NSC). When submitting the ITC request in TMS, the Officer must ensure that all required documents are uploaded in FIFA Connect.
The ITC must be obtained prior to the registration deadline (the current open registration window).
An ITC requested by the SFF from another Member Association—following a formal request submitted via email by one of its registered clubs—shall be considered valid for the club to submit the EF outside the designated registration period only if the ITC was received on the final day of the registration period and prior to its official closure. Request of a copy of an ITC already held by SFF shall not apply to the above. The Registration will be considered as Domestic Transfer In-Out and its rules & regulations applied.
RC and TRC should have discussed the proposed transfer prior to iniating the steps.
At each step, the authoritative entities may reject or deny approval and issuing of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.
SFF recommends Physical Examinations be performed by the NSC's specialist doctors.
The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.

All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.
All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.
Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.
A minor is a PLR who is under 18 at the end (close) of the registration period.
The minimum age for a player to be registered on FIFA Connect is 6 years old.
FIFA Connect begins tracking the player passport from the age of 12 upwards.
Minors are not issued with GOPs, but instead are covered by the parents/guardians GOP.
DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

International Transfer-Out

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	The MA will inform the TRC of the International Transfer Request. If the RC has met all financial requirements and agreements, the TRC must provide a Player Release Letter for the subjected Player (PLR) to the SFF.	Y	Y	Y	Y	Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor

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